

Board of Studies Minutes of Meeting

Department of Information Technology

Matoshri College of Engineering & Research Centre, Eklahare, Nashik (Autonomous)

Meeting Overview

The First Meeting dated 16th July 2024 of the Board of Studies (BoS) for the Department of Information Technology was convened with the objective of reviewing and deliberating upon the proposed academic curriculum, course structures, and departmental academic initiatives for the very first forthcoming session under Autonomous status.

The meeting was attended by eminent academicians, university nominees, industry representatives, Heads of Departments, and faculty members of IT department.

Sr. No.	Name of the Member	Designation / Affiliation	Role in BoS	Attendance
1	Mr. Niranjana L. Bhale	Head, Department of Information Technology, MCERC	Chairman BoS IT	Present
2	Dr. Varsha H. Patil	Dean Academics, MCERC	Academic Representative	Present
3	Dr. Jayant J. Chopade	Head, Department of Electronics & Telecommunication, MCERC	Invited HoD	Present
4	Dr. Jayant C. Bhangale	Head, Department of Mechanical Engineering, MCERC	Invited HoD	Present
5	Dr. Dnyaneshwar D. Ahire	Head, Department of Engineering Sciences, MCERC	Invited HoD	Present
6	Prof. Dr. Manik L. Dhore	Professor, Department of Computer Engineering, VIT Pune	Home University Representative	Present
7	Prof. Dr. Sachin N. Deshmukh	Professor, Department of Computer Engineering, BAMU	Other University Representative	Present
8	Dr. Arun Kulkarni	Professor, Department of Information Technology, TSEC	Other University Representative	Present

Sr. No.	Name of the Member	Designation / Affiliation	Role in BoS	Attendance
		Mumbai		
9	Mr. Abhay Malpure	Senior Vice President, Winjit Technologies Pvt. Ltd.	Industry Representative	Present
10	Mr. Devidas Gawali	Senior Software Engineer, J. P. Morgan Chase	Industry Representative	Present
11	Dr Jyoti B. Rao	Faculty Member	Faculty Representative	Present
12	Dr. Rupali S. Khule	Academic Coordinator	Faculty Representative	Present
13	Ms Harshal R. Agashe	BE Class Coordinator	Faculty Representative	Present
14	Mr M.S. Khan	TE Class Coordinator	Faculty Representative	Present
15	Ms. Minakshi. A. Gite	Training & Placement Coordinator	Faculty Representative	Present
16	Ms Riya. B. Shikare	Faculty Member	Faculty Representative	Present
17	Ms R. T. Tribhuvan	SE Class Coordinator	Faculty Representative	Present
18	Ms M. A. Anwat	Faculty Member	Faculty Representative	Present
19	Ms Manisha. J. Waghmare	Faculty Member	Faculty Representative	Present
20	Ms. Jayashri S. Chitalkar	Faculty Member	Faculty Representative	Present

Agenda I: Welcome Address and Institutional Introduction

The proceedings of the meeting commenced with a formal welcome address delivered by Mr. Niranjana L. Bhale, Chairman of the Board of Studies Information Technology.

The Chairman extended a cordial welcome to all distinguished members and expressed gratitude for their valuable presence for the inaugural meeting.

Subsequently, a comprehensive overview of the institute and the Department of Information Technology was presented, highlighting the department's academic vision, infrastructure, teaching-learning practices, research orientation, and industry engagement initiatives.

As this was the first Board of Studies meeting of the academic session, the Chairman formally introduced all members of the Board to the assembly.

Agenda II: Discussion and Approval of B.Tech Curriculum Structure

The proposed curriculum framework for the Bachelor of Technology (B.Tech.) programme to be implemented from the Academic Year 2024–25 was presented before the Board for detailed deliberation and approval.

The members critically reviewed the curriculum structure pertaining to the First Year B.Tech. programme, including:

- Teaching Scheme
- Examination Scheme
- Credit Distribution
- Theory and Practical Components
- Academic Structure pattern 2024 for Eight Semesters and course titles for semester I and II

The Board members appreciated the systematic and outcome-oriented approach adopted while designing the curriculum framework in accordance with prevailing academic standards and industry requirements.

Resolution

After detailed discussions and deliberations, the proposed curriculum structure for the First Year B.Tech. programme pattern 2024 was unanimously approved and finalized by the Board of Studies.

Agenda III: Review and Revision of the “Internet of Things” Course

The syllabus of the course titled “Internet of Things” was presented before the Board for academic and technical review. A detailed unit-wise discussion was carried out to evaluate the relevance, scope, and comprehensiveness of the course contents.

During the deliberations, the Board proposed the following recommendations:

1. Prof. Dr. M. L. Dhore suggested that the course title should be revised from **“Internet of Things”** to **“Fundamentals of Internet of Things”** to ensure better alignment between the course title and its introductory nature.
2. Prof. Dr. S.D. Deshmukh emphasized that the syllabus should incorporate the topic **“Microcontroller Architecture”** as a core component to strengthen the foundational understanding required for IoT applications and embedded systems.

The recommendations of the members were positively discussed in the meeting and finally the title and course contents were accepted unanimously.

Resolution

It was unanimously resolved the title and course contents be accepted with minor modifications.

Agenda IV: Vote of Thanks and Conclusion

There being no further items on the agenda, the meeting concluded with a formal Vote of Thanks proposed by the Chairman.

The Chairman conveyed sincere appreciation to all Board members, academic experts, industry representatives, and faculty members for their insightful suggestions, active participation, and valuable contributions toward strengthening the academic framework of the Department.

Action Taken Report (ATR)

Sr. No.	Discussion / Agenda Item	Resolution	Action Taken	Status
1	Approval of Curriculum Structure	After detailed discussions and deliberations, the proposed curriculum structure for the First Year B.Tech. programme pattern 2024 was unanimously approved and finalized by the Board of Studies.	The proposed B.Tech. curriculum framework was reviewed, deliberated upon, and formally approved by the Board.	Complied
2	Review of IoT Course Syllabus	It was unanimously resolved the title and course contents be accepted with minor modifications.	Recommendations regarding course title modification and inclusion of Microcontroller Architecture were finalized and forwarded to the Academic Council for approval.	Complied


Mr. Niranjana L. Bhale

Chairman, Board of Studies, Information Technology
Matoshri College of Engineering & Research Centre

