

Matoshri College of Engineering and Research Centre, Nashik

Autonomous since AY 2024-25

Academic Council

Minutes of Meeting (2nd)

The second meeting of the Academic Council (AC) under autonomous status of Matoshri College of Engineering and Research Centre, Nashik, was scheduled on Saturday, 26th April 2025 at 11.00 am.

Reference: Meeting notice ref: MCOERCN/759 dated 1st April 2025.

Following members were present for the meeting-

Dr. Gajanan K. Kharate	Dr. Sandeep Chaudhary	Dr. Kailash H. Kapdnis
Dr. Varsha H. Patil	Dr. Amol Saner	Dr. Shridhar S. Khule
Prof. Dr. Jayant H. Bhangale	Dr. Swati A. Bhavsar	Mr. Niranjan L. Bhale
Prof. Jayant J. Chopade	Dr. Ranjit Gawande	Ms. Savita A. Deshmukh
Dr. Devidas D. Dighe	Dr. Dyaneshwar D. Ahire	Dr. Sangita Pawar
Dr. Ganesh D. Katala	Mrs. Apeksha Gawande	Dr. Rupali S. Khule

Following members were absent with prior intimation and with permission of chair-

Dr. Sunil Bhirud, Dr. Mirza Tariq Beg, Dr. Madhuri B. Khambete, Dr. Sudeep Thepade and Dr. Suresh Shirbadurkar.

The meeting commenced with a welcome address by the Chairman **Dr. G.K. Kharate**, who expressed appreciation for the presence and contributions of all members.

Agenda Items and Resolutions

Item 1: Confirmation of Minutes of the First Meeting

Discussion: The minutes of the first Academic Council meeting held on 27th July 2024 were read and reviewed.

Resolution: The minutes were confirmed unanimously without any modifications.

Item 2: Approval of Curriculum Structure and Contents for UG at SY BTech (Semester III & IV) with Minor Changes

Discussion: Dr. Varsha H. Patil, Dean Academics, presented the minor revisions to the SY BTech curriculum structure. Respective Heads of Departments elaborated on the discipline-specific structures. She further appealed all members to provide feedback on SYBTech syllabus of all disciplines that were mailed a week back.

Resolution: The revised curriculum structures and contents for SY BTech (Semesters III & IV) were approved unanimously.

Item 3: Approval of Curriculum Structure and Contents for PG (Sem II, III & IV) at FY MTech & MCA Including a 2-Credit Course 'Human Rights'

Discussion: Dr. Patil informed members about the affiliated University's circular recommending the inclusion of three courses totaling 10 credits at the PG level as- 'Human Rights' (2 credits, Semester II), 'Cyber Security' (4 credits, Semester III), and 'Skill Development' (2+2 credits across Semesters III and IV).

Revised curriculum structure incorporating the three courses totaling 10 credits at the PG level as- 'Human Rights' (2 credits, Semester II), 'Cyber Security' (4 credits, Semester III), and 'Skill Development' (2+2 credits across Semesters IV) was presented.

Resolution: The revised PG curriculum structures and contents were approved unanimously.

Item 4: Approval of Minor Correction in MCA Curriculum Structure

Discussion: Dr. Apeksha Gawande, Head of MCA Department, proposed minor corrections in the MCA curriculum and presented the revised structure with justifications.

Resolution: The revised MCA curriculum structure was approved unanimously.

Item 5: Approval of Ad-hoc Board for Framing Open Elective (OE) Courses and their Syllabi

Discussion: Director Dr. Kharate sir informed the Council about the introduction of Open Elective courses from the Management faculty in accordance with NEP guidelines. He further proposed the formation of an Ad-hoc Board of Studies, Management to prepare the elective course baskets and their syllabi.

Resolution: The formation of the Ad-hoc BoS (Management), along with the OE course baskets and syllabi, was approved unanimously.

Item 6: Approval of Revisions in Curriculum Structure of FY BTech

Discussion: Dr. D.D. Ahire, Head, Department of Engineering Science, brought to the notice that currently, all FY BTech divisions study the courses Problem Solving and Programming and Basics of Electrical & Electronics Engineering with labs in Semester I, and IoT & Engineering Mechanics with labs in Semester II. He proposed offering these courses to 50% of divisions per semester in a rotational manner to balance faculty workload and lab resources.

Resolution: The proposed changes to the FY BTech curriculum structure were approved for implementation from AY 2025-26.

Item 7: Approval of Academic Calendars for UG and PG for AY 2025-26

Discussion: Dr. Patil presented the proposed academic calendars for the Second Year of UG and PG programs, incorporating semester commencement, conclusion, continuous assessment tests, holidays and end-sem-examination schedules. Dr. Sandeep Chaudhary suggested the inclusion of a mid-semester break for students.

Resolution: The academic calendars for Second Year UG and PG programs for AY 2025-26 were approved. Departments were instructed to adhere strictly to the schedule.

Item 8: Courses to be Completed by Students Joining SY BTech in AY 2025-26

Discussion: Dr. Patil presented comparison of the FY BTech curriculum under autonomy and that of the affiliated University (SPPU). Despite equal total credits (44), it was observed that students entering SY BTech from SPPU curriculum would have missed courses such as Indian Knowledge System (IKS) and IoT with lab.

Resolution: It was resolved that such year dropped students joining SYBTech must complete IKS and IoT as bridge courses as per institutional guidelines and schedule.

Item 9: Approval of Amendment in ATKT Rules at UG and PG in the Booklet of Rules & Regulations, Exam Remuneration, Malpractice Forms and other

Discussion: Dr. Dighe, CoE, proposed amendments in ATKT rules and rules of course giveup. Dr. Sandeep Chaudhary suggested introducing a basket of parallel courses for students to earn credits in place of give up ones.

Resolution: The amendments to the ATKT rules and provisions for giving up the course were approved unanimously. It is recommended to update the booklet accordingly and make the stakeholders aware about the amendments.

Item 10: Approval for Staff Requirement for AY 2025-26

Discussion: The faculty requirement for AY 2025-26 was presented based on sanctioned intake, newly introduced courses, and workload analysis.

Resolution: The proposed faculty requirement was approved.

Item 11: Brief Report on College Activities for AY 2024-25

Discussion: The Principal shared a summary of academic, co-curricular, and extracurricular activities, along with college and student achievements at various competitions. Members appreciated the progress and efforts.

Resolution: The report was well received and appreciated by the members. Meeting concluded with vote of thanks by Mr. Bhale, HoD IT.



Dr. Gajanan K. Kharate
Chairman

PRINCIPAL
Matoshri Education Society's
Matoshri College of Engineering and
Research Centre, Eklahare, Nashik



Place: Nashik
Date: 2nd May 2025

Matoshri College of Engineering and Research Centre, Nashik

Autonomous since AY 2024-25

Academic Council 2nd Meeting Action Taken Report

Agenda Item No	Action Taken
Item 8	Guidelines for conduction of IKS and IoT as bridge courses for year dropped students joining SYBTech are prepared
Item 9	Booklet of 'Rules & Regulations, Exam Remuneration, Malpractices' is updated



Dr. Gajanan K. Kharate
Chairman

Place: Nashik
Date: 12th May 2025

PRINCIPAL
Matoshri Education Society's
Matoshri College of Engineering and
Research Centre Eklahare Nashik

